

ACTIVITY - Katakana

PERFORMED BY- Laurence James

MINIMUM INSTRUCTOR QUALIFICATION - HLAC in House Training

DATE - 12/02/24

INSTRUCTOR : PARTICIPANT RATIO - 1:12

Risk	Who Might Be Harmed	Measures to Minimise Risk
Drowning	Staff, Participants	<ul style="list-style-type: none"> • Everyone is to wear a buoyancy aid on the water • Full safety brief to be given before going on the water • Safety boat tied to jetty at all times while on the water • RYA power boat level 2 trained staff member on land • Supervision by instructor at all times (instructor led session only)
Injury from paddle	Staff, Participants	<ul style="list-style-type: none"> • Participants on instructor led sessions must wear helmets if under 18 • Participants given full safety brief prior to going on the water • Equipment checked regularly • Demonstration of correct paddle use to be given before going on the water.
Injury from portage of boat	Staff	<ul style="list-style-type: none"> • Correct manual handling techniques to be used. • Staff should use portage trolley with 1-2 staff members to move the boats on land.
Collision with other water users	Participants, other water users	<ul style="list-style-type: none"> • All water users made aware that Katanas are in operation. • Participants to be briefed on how to manoeuvre craft, and where they can and cannot go • Instructors to keep their sessions separate from other sessions. • Instructors to supervise their boats at all times.
Injury from crush	Participants, staff	<ul style="list-style-type: none"> • Staff to assist participants entering and exiting the boat from jetty. • Participants to receive full safety briefing before entering the boat

damage		
Swamping of craft	Participants, staff	<ul style="list-style-type: none"> • All participants fitted with buoyancy aid • Staff to maintain supervision while boats are in use, and watch for signs of swamping. • Staff to maintain good manual handling procedures when draining the boat. • Powerboat tied to jetty • Visual daily checks to be completed before use.
Capsize/ entrapment under boat	Participants	<ul style="list-style-type: none"> • Manufactures guarantee boat will not capsize • Full safety brief given including what to do if under the boat • Staff to maintain supervision while boats are in use. • Power boat tied to jetty
Loss of control in high winds	Participants	<ul style="list-style-type: none"> • Management and instructors to perform dynamic risk assessments as to whether Katakonus should be used. • Powerboat tied to jetty for recovery • Instructors should make dynamic decisions on where best to take their group • Full safety brief given ahead of session • Participants should be briefed on where best to go if winds are high.
Injury from components of boat	Participants, staff	<ul style="list-style-type: none"> • Visual check to be completed before use. • Full monthly check to be carried out to ensure safe use.