

ACTIVITY - Buggy Building

MINIMUM INSTRUCTOR QUALIFICATION - HLAC In-House

INSTRUCTOR : PARTICIPANT RATIO - 1:12

REVIEWED BY - Laurence James

DATE - 24/03/2025

Risk	Who Might Be Harmed	Measures to Minimise Risk
Manual Handling	Participants Volunteers Instructors	<ul style="list-style-type: none"> <li>• Full safety briefing prior to start of activity.</li> <li>• Instructor to teach the “If it’s bigger than you it takes two” approach to lifting buggy parts.</li> <li>• Ensure buggy and buggy components are carried in accordance with manual handling guidelines.</li> <li>• Close instructor supervision at all times when building, lifting and using the buggy.</li> <li>• Closed toe shoes to be worn at all times.</li> <li>• Participants to be made aware of who and what is around them.</li> </ul>
Entrapment	Participants Volunteers Instructors Third parties	<ul style="list-style-type: none"> <li>• Full safety briefing prior to start of Activity.</li> <li>• Participants to pull buggies up a slight incline only.</li> <li>• Buggies are to be Inspection by instructor before use.</li> <li>• Clearly defined activity area should be used for manoeuvring buggies.</li> <li>• All excess rope to be tied away to reduce trip hazards.</li> <li>• Long hair to be tied back and jewellery to be removed.</li> <li>• First aid kit available in the building.</li> <li>• Instructors to hold a relevant first aid qualification.</li> </ul>
Injury from falling off of the buggy.	Participants	<ul style="list-style-type: none"> <li>• Full safety briefing given prior to start of activity.</li> <li>• Participants riding the buggy are to hold onto the buggy as it moves.</li> <li>• The number of participants on the buggy shall be determined by the Instructor after carrying out a dynamic risk assessment for the individual group and buggy.</li> <li>• First aid kit available in the building.</li> <li>• Instructors to hold relevant first aid qualification.</li> </ul>
Injuries arising from buggy break up.	Participants	<ul style="list-style-type: none"> <li>• Instructor to inspect the construction of the buggy prior to its use.</li> <li>• Full safety brief prior to start of activity.</li> <li>• Instructor to guide the building of the buggy when necessary.</li> <li>• First aid kit available in the building.</li> <li>• Instructors to hold relevant first aid qualification.</li> </ul>

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